

SUPPORTING DOCUMENT OF BEST PRACTICE I

BEST PRACTICE I

STUDENT ATTENDANCE MONITORING SYSTEM

SUPPORTING DOCUMENTS

(I) Communication makes to students for requirements of attendance

(a) Admission Form:

	ut of 10 H.S.C. Marks Category G. R. No. 20 -20												
	NIRMALA MEMORIAL FOUNDATION COLLEGE												
	OF COMMERCE & SCIENCE												
П	Accredited by NAAC with B" (1st Cycle) and ISO 9001 : 2015 Certified 0.26												
П	D.S. Road, Asha Nagar, Kandivali (E), Mumbal - 400 101 Form No. 020 Phone No.: 28545439 / 28543234 Website : nirmala.edu.in												
b	Bachelor of Science ADMIT												
	BSc.IT (Information Technology) (PRINCIPAL)												
_	APPLICATION FOR ADMISSION TO BACHELOR OF SCIENCE (B.Sc. IT)												
FIR	TYEAR SEMESTER I SECOND YEAR SEMESTER III THIRD YEAR SEMESTER V	1											
	IN THE BOX APPLICABLE	1											
1. A	plication Forms with Incomplete entries will not be considered. bmission of wrong information or false data would lead to cancellation of admission.	1											
		l l											
The	Principal, Eligability Care. Hander of 106 2022	1											
Sir,		Ш											
Thi	At the desire of my parent/guardian I apply for admission to First Year / Second Year / d Year B.Sc.IT Class in your College. I have read the rules and regulations at the back of	4											
this	orm and I promise to confirm to all the rules and regulations as may be framed from time to for the smooth and efficient working of the College.												
	7303867956	-											
	3 - 9 7 0 9 2 9 6 0 8 Specimen Signature:	=											
PE	SONAL INFORMATION FILL IN BLOCK LETTERS Use one box for an Alphabet	-											
_	Leave one box blank after each word. Do not split words.	=											
	SURNAME FIRST/OWN NAME	1											
늗	FATHER'S /HUSBAND'S NAME MOTHER'S/MAIDEN NAME	4											
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2.	OCAL ADDRESS/PERMANENT ADDRESS	Ħ											
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	ATE OF BIRTH (According to School Register) AGE IN YEARS MALE MARRIED												
	5/1 2/2 0 0 2 19 FEMALE UNMARRIED												
5.1	LACE OF BIRTH: BOKARO STEELCITY TALUKA: THANE DISTRICT: THANE												
6.1	ATIONALITY: INDIAN STATE: MAHRASHTRA												
7.1	OTHER TONGUE HENDE CASTE: SC/ST/DT/NT/OBC/OTHERS: DOC												
	resented my School / College In :												
	tion extra-curricular activities like Music, Dance, Dramatics, Elocution, Debating, Writing, Painting, NSS, NCC, MPFL, Sports, Garnes, Athletes, or	etc.											
	FOR OFFICE USE												
A	nount of Fees paid : Receipt No.: Date: / /20												
P	celver's Signature												

Name of the Examination	Name of the University / Board	Month and Year of Passing	Seat No.	Total Marks Obtained	Out of	Percentage of Marks Obtained	Class/ Grade Obtained	School / College through which appeared
S.S.C. or its Equivalent	CBSE.	208	6 1 6 1812	294	500	58.8%	I	AGPN
H.S.C. or its Equivalent	CBSE	2021	22 682813	378	600	63%	I	ARS Public
F.Y.B.Sa. IT	MU	2022		,				10060
Semester I	MU	2022	21 51 7022	9050	100			NMFC
Semester II	MU	2022	ZIFITOZZ	6.60	10.0			NMFC
S.Y.B.Sc. IT								
Semester III								
Semester IV								FYBSC
her college o	or institution for any	ove, all the pa	articulars requi	ired. I furthe cribed by the	er declare he Univer	sity of Mumb	bai nor ha	ve I applied to any
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(b) Prospectus:

Website link: https://nmfdegree.edu.in/upload/prospect/PROSPECTUS-2022-231700901411.pdf

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Code of Conduct and Discipline





Attendance Rules:

(As per the guidelines of University of Mumbai Ordinance 0.6086)

- Every bona fide learner shall ordinarily be allowed to keep terms for the given semester in a program of his/her enrolment, only if he/she fulfills at least 75% of the attendance taken as an average of the total number of lectures, practicals, tutorials, etc. wherein short and/or long excursions/field visits/study tours organised by the college and supervised by the teachers as envisaged in the syllabus shall be credited to his/her attendance for the total number of periods which are otherwise delivered on the material days. Further, it is mandatory for every learner to have minimum 50% for each course and average attendance has to be 75%. Defaulters will be liable for strict punishment.
- Absence on medical ground should be supported by a valid medical certificate or by satisfactory reason/evidence if it is on non-medical grounds. Applications in all such cases must reach the Principal within a week of such absence.
- Being absent in any test or examination without prior permission of the Principal will result
 in disciplinary action against students. In case of illness a medical certificate along with the
 leave application must be submitted to the Principal on or before the last day of the test or
 examination.
- List of roll numbers of the students with less than the required attendance is put up in their respective classes.

(c) Chart of Categories by Colour Zone for attendance:



Nirmala Memorial Foundation College of Commerce and Science

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D.S. Road, Asha Nagar, Thakur Complex, Kandivali (East), Mumbai - 400 101. Tel.: 022 69436400

ATTENDANCE CATEGORIES

CATEGORY	PERCENTAGE	REMARK
GREEN	>=75%	SATISFACTORY
YELLOW	50% - 74%	NEEDS IMPROVEMENT
RED - A	40% - 49%	NOT SATISFACTORY
RED - B	30% - 39%	POOR
RED - C	20% - 29%	CRITICAL
RED - D	10% - 19%	WARNING
RED - E	0% - 9%	DEFAULTER

Manish Zalawadia

CONVENOR

(II) Monthly Attendance Intimation to the student by Attendance Committee

(a) Report displayed on notice board for students

Sample of F.Y.B.Com (Accountancy and Finance) - for Term - I

(From July 2022 to October 2022)



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ATTENDANCE REPORT FOR THE MONTH OF JULY 2022

AC. YEAR - 2022-23

DATE: 01-08-2022

CLASS: FYBAF-A

TOTAL LECTURES: 52

CATEGORY						ROL	L NO					
GREEN	9	11	13	14	16	17	18	20	24	26	27	30
(>=75%)	32	33	34	38	40	43	44	45	46	47	51	52
	53	54	55	58								
YELLOW	2	3	4	5	6	7	8	19	21	22	25	35
(50% - 74%)	36	37	39	41	42	48	50	60	61	62	63	
RED - A (40% - 49%)	15	28	56	57	59	64	65					
RED - B (30% - 39%)	12	66	69	70								
RED - C (20% - 29%)	23	29										
RED - D (10% - 19%)	1	10	49									
RED - E (0% - 9%)	31	67	68	71	72	73						

NOTE:

Every Student is required to be Present for minimum 75% of the Lectures/Tutorials/Practicals taken in each subject in each term. Defaulters will be running a greater risk as per the new Semester System.

Manish Zalawadia

CONVENOR



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ATTENDANCE REPORT FOR THE MONTH OF AUGUST 2022

AC. YEAR - 2022-23

DATE: 01-09-2022

CLASS: FYBAF-A

TOTAL LECTURES: 76

CATEGORY						ROL	L NO					
GREEN	7	11	14	21	26	27	32	33	34	38	39	
(>=75%)	43	45	46	47	50	52	53	54	55	58	61	63
	66	70										
YELLOW	2	4	9	13	15	16	17	18	19	20	22	24
(50% - 74%)	25	28	29	30	36	40	44	48	49	59	60	62
	65	69										
RED - A	5	8	42	51	57	64	67					
(40% - 49%)												
RED - B	23	1	3	6	12	37	56	72				
(30% - 39%)												
RED - C	35											
(20% - 29%)												
RED - D	10	41										
(10% - 19%)												
RED - E (0% - 9%)	31	68	71	73								

NOTE:

Every Student is required to be Present for minimum 75% of the Lectures/Tutorials/Practicals taken in each subject in each term. Defaulters will be running a greater risk as per the new Semester System .

Manish Zalawadia

CONVENOR



Nirmala Memorial Foundation College of Commerce and Science

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D.S. Road, Asha Nagar, Thakur Complex, Kandivali (East), Mumbai – 400 101. Tel.: 022 69436400

ATTENDANCE REPORT FOR THE MONTH OF SEPTEMBER 2022

AC. YEAR - 2022-23

DATE: 01-10-2022

CLASS: FYBAF-A

TOTAL LECTURES: 72

CATEGORY						ROL	L NO					
GREEN	7	11	21	26	27	34	38	50	52	53	54	55
(>=75%)	63	66	70									
YELLOW	67	65	62	61	59	58	51	49	48	47	46	45
(50% - 74%)	44	43	40	39	36	33	30	29	20	19	18	17
	15	3	2									
RED - A	6	13	14	22	25	28	32	42	60			
(40% - 49%)												
RED - B	5	12	24	64	69							
(30% - 39%)												
RED - C	4	8	9	16	23	56	57	68	72			
(20% - 29%)												
RED - D	35	37	41	71								
(10% - 19%)												
RED - E	1	10	31									
(0% - 9%)												

NOTE: Every Student is required to be Present for minimum 75% of the Lectures/Tutorials/Practicals taken in each subject in each term. Defaulters will be running a greater risk as per the new Semester System.

Manish Zalawadia

CONVENOR



Nirmala Memorial Foundation College of Commerce and Science

Permanently Affiliated to University of Mumbai Accredited by NAAC, ISO 9001-2015 Certified Recognised under section 2(f) & 12(B) of the UGC Act 1956

D.S. Road, Asha Nagar, Thakur Complex, Kandivali (East), Mumbai – 400 101. Tel.: 022 69436400

ATTENDANCE REPORT FOR THE MONTH OF OCTOBER 2022

AC. YEAR - 2022-23

DATE: 01-11-2022

CLASS: FYBAF-A

TOTAL LECTURES: 71

CATEGORY						ROL	L NO					
GREEN	7	11	21	26	27	29	31	34	35	38	40	49
(>=75%)	50	52	53	55	61	63	65	66	69	70		
YELLOW	5	9	13	14	15	16	17	20	28	33	36	39
(50% - 74%)	43	46	47	54	58	59	60	62	67			
RED - A (40% - 49%)	18	19	30	32	42	51	57					
RED - B	2	3	4	8	12	22	23	24	25	44		
(30% - 39%)	45	48	56	71	72							
RED - C (20% - 29%)	1	6	41	64	68							
RED - D (10% - 19%)	31	35										
RED - E (0% - 9%)	10	37										

NOTE: Every Student is required to be Present for minimum 75% of the Lectures/Tutorials/Practicals taken in each subject in each term. Defaulters will be running a greater risk as per the new Semester

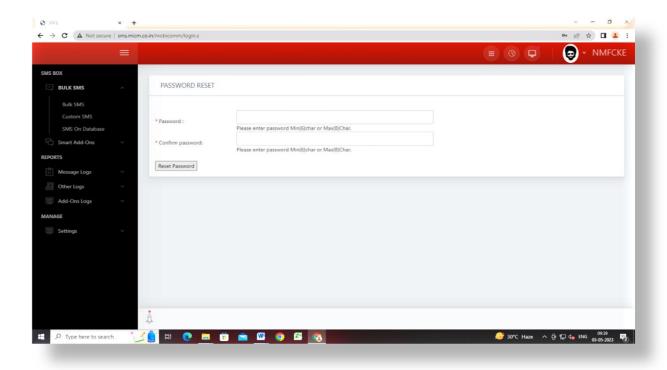
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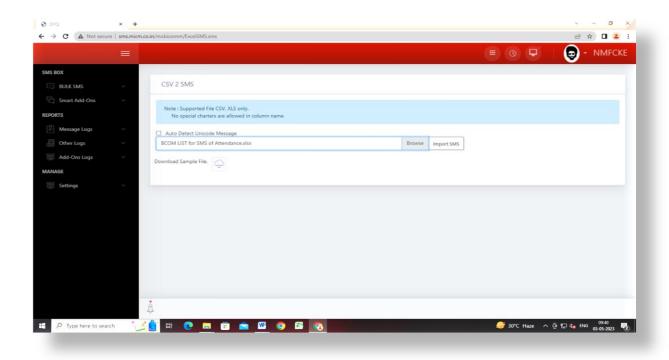
Manish Zalawadia

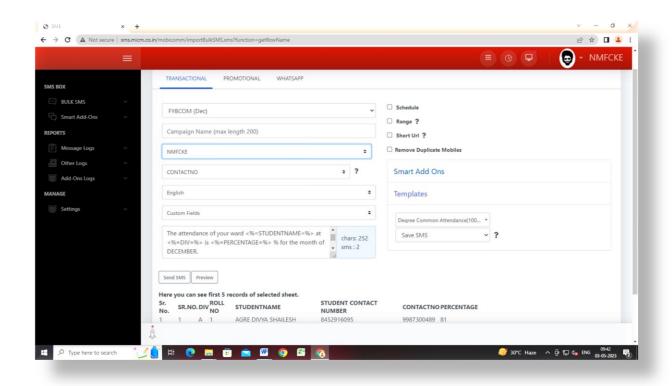
CONVENOR

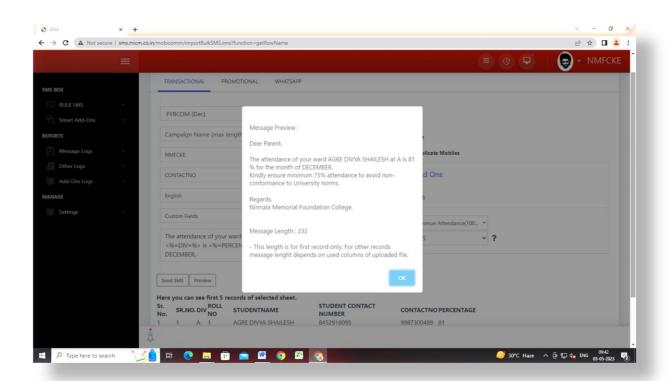
(b) SMS sends to the parents

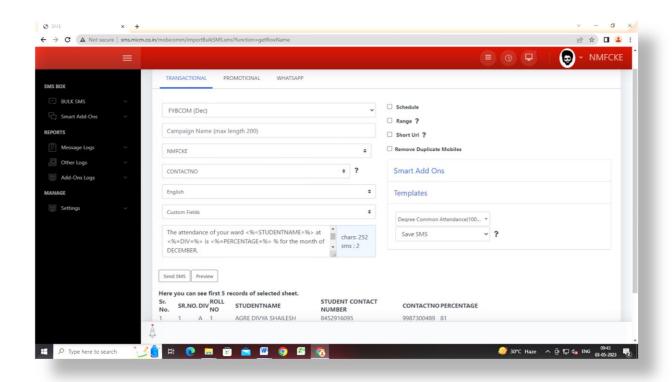
ATTENDANCE SMS PROCESS











(III) Action takes against defaulter

(a) Warning through letter's



Nirmala Memorial Foundation College of Commerce & Science

(Permanently Affiliated to University of Mumbai) (Accredited by NAAC with B** CGPA: 2.80)

D.S. Road, Asha Nagar, Thakur Complex, Kandivali (East), Mumbai – 400 101. Tel.: 2854 3234 | Visithtp://mmldegree.edu.in

Name: BHAGAT VRAJ CHETAN

Date:15/10/2022

Class: F.Y.BAF

Division: A

Roll No: 1

This notice is issued to you as your attendance upto the month of September, 2022 is 8%. It is less than the prescribed 75%, as per the provisions of Ordinance 0.6086 of University of Mumbai.

You are hereby informed to show cause as to why you shall not be detained from appearing for the Semester End University Examination to be held in the month of November 2022.

यह नोटिस आपको जारी किया गया है क्योंकि सितंबर, २०२२ के महीने तक आपकी उपस्थिति 8% है, जो मुंबई विश्वविद्यालय के अध्यादेश ०.६०८६ के प्रावधानों के अनुसार निर्धारित ७५% से कम है।

्रिस प्रकार आपको यह सुचित किया जाता है कि नवंबर, २०२२ के महीने में सेमेस्टर एंड यूनिवर्सिटी परीक्षा के लिए आपको क्यों आने की अनुमति दी जाए.

(Mr. Manish Zalawadia) Convenor Attendance Committee

(Ms. Swiddle D'Cunha) I/C Principal

(IV) Success seen in the procedure

(a) Term wise report

Sample of F.Y.B.Com (Accountancy and Finance) - for Term - I

(From July 2022 to October 2022)



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ATTENDANCE REPORT FOR TERM - I

AC. YEAR - 2022-23

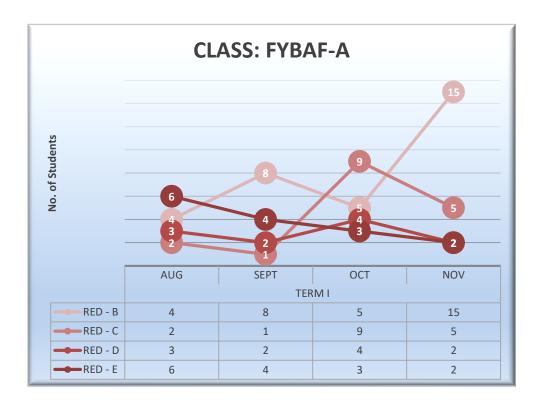
CLASS: FYBAF-A

	TERMI									
	AUG	SEPT	OCT	NOV						
GREEN	28	25	15	22						
YELLOW	23	26	27	21						
RED - A	7	7	9	7						
RED - B	4	8	5	15						
RED-C	2	1	9	5						
RED - D	3	2	4	2						
RED - E	6	4	3	2						

Manish Zalawadia

CONVENOR

(b) Graphical representation of decreasing in count of absentees





SUPPORTING DOCUMENT OF BEST PRACTICE II

BEST PRACTICE II

EMPOWERING FUTURE LEADERS: CULTIVATING
PROFESSIONAL SKILLS AND SOCIAL
RESPONSIBILITY AMONG STUDENTS

SUPPORTING DOCUMENTS

Experiential Learning

The institution encourages hands-on learning experiences such as labs, workshops, field visits, and industry partnerships. Experiential learning enhances practical skills and fosters a deeper understanding of real-world challenges.

Industrial Visit to Camlin(B.Com and B.Com (A & F) Students)



Visit to Bollywood Park Film City(For BAMMC Students)



Visit to Adani Electicity (For BSC IT and BSC CS Students)



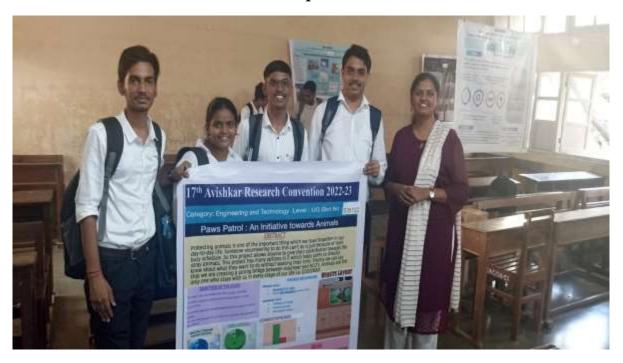
Two days seminar on "An Insight on Programming Languages for better job opportunities" by Raj Computers



Grooming and Personality Development Program by Gillette Guard



Students participating in Aavishkaar (Research Paper Presentation) Competition



Category I - Entrepreneurship Attitude and Skills

https://nmfdegree.edu.in/activities.php



National Level virtual workshop on Be an Entrepreneur - Learn the Art of Chocolate Making

The Incubation Center and IQAC of the College in association with Academy of Pastry and Collinary Art. organised a National Level virtual workshop on Be on Entrepreneus - Learn the Art of Chocolate Making

The Guest Speaker was Chief Tushar Pangathar, throwed a live demonstration of making chocolates and different varieties of toppings that can be added to make it taste delicious. All participants had a good take away from the workshop.

Assumed 109 Participants from different cutes were part of this workshop. Participants were Teachers of different colleges, Students, Non-teaching Stuffs and other Professionals.

Online workshop on perfume making

The Entrepreneurship Cell alongwith IQAC of the College organised on online workshop on perfume moking, Ms. Almas Sharif, women entrepreneur and perfumer was invited to share her experience of making perfumes with students. Around 75 students actively participated in the workshop. Learning the art of Hand made perfumes encouraged students to think about starting up in ventures into Perfume making business.

Around 75 students actively participated in the workshop.



Category II - Skill Development Certified Courses

Teach Learn and Earn Certified Skill Development Course in collaboration with Indian Institute of Chartered Accountants



Indian Institute of Technology offered certified course IIT Spoken Tutorials.



Category III – Communication and Soft Skills

https://nmfdegree.edu.in/activities.php

1. Course on: Let's Learn English Title of the Course: Let's Learn English

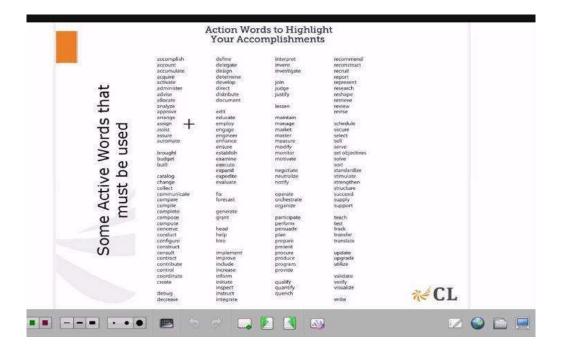
Objective of the course: To improve the written and verbal skills of the students.

Duration of the course: 30 Hrs.

Target audience: 75 Students of first year BAF and BMS



Webinar on "Resume Building and Soft Skills Requirement in Interviews"



Webinar on "PUBLIC SPEAKING AND SOFT SKILLS"



Workshop on "Profile Building for Higher Education"



Webinar on "Lead The Way: Public Speaking"



Six-Day Personality Development Camp for the First-Year students organised form 16th September, 2022 to 22nd September, 2022





Corporate Grooming

The Department of BMS organized a Workshop on "Corporate Etiquette" on Wednesday, 24th August, 2022 for the students of FYBMS in the college auditorium.

https://nmfdegree.edu.in/bms-activities.php



Category IV – Career Counselling

All About MBA - A seminar on "All About MBA" was organised by the Department of BMS on 14th July, 2022.

https://nmfdegree.edu.in/bms-activities.php



Career and Scope in Advertising Industry

The Department of BMS in association with the Internal Quality Assurance Cell of the College organised a seminar on Saturday, 30th July, 2022 at 10:00 am on the topic "Career Scope in Advertising Industry". The Guest Speaker was Mr. Jay Raval an alumnus of BMS Department (batch 2015-16).

https://nmfdegree.edu.in/bms-activities.php



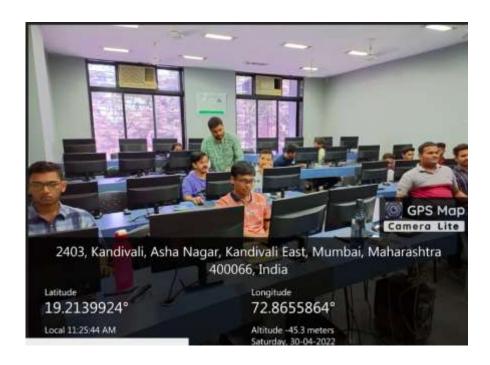
https://nmfdegree.edu.in/events.php

Webinar on the topic "Career opportunities in aviation industry"



Category V – Hands on Learning

Hands-on technical workshop on Robotic Process Automation for M.Sc. IT Students



Hands-on technical workshop on Blockchain hacking for M.Sc. IT Students



Show Your Marketing Skills

The IQAC and BMS Department had organised a Fun and Fair program on Monday, 29th August 2022 from 9.00 am to 1: 30 pm

Students of SYBMS arranged stalls in four categories. Food, Games, Fine arts and Entertainment. Simultaneously students of B.Com (A & F) played live trading on the stalls.

https://nmfdegree.edu.in/bms-activities.php



The Mock Stock Trading Session

The Department of B.Com (A & F) in association with the Internal Quality Assurance Cell of the College had arranged a workshop titled "The Mock Stock Trading Session" on Tuesday, 25th July, 2023 at 10 a.m.

https://nmfdegree.edu.in/bms-activities.php



Category VI - Use of ICT / Computer Skills

Workshop on ReactJS for Second year and Third year students of IT and CS

The Department of B.Sc. IT and B.Sc. CS had organised a workshop on "ReactJS" for the Second Year and Third Year Learners of B.Sc. IT and B.Sc. CS. It was conducted in two sessions from 30th July 2022 to 27th August 2022.

https://nmfdegree.edu.in/bscit-activities.php



Seminar on Robotics & Internet of Things for FYIT and FYCS students organised on Date: 12th October, 2022 (Saturday)

https://nmfdegree.edu.in/bscit-activities.php



Seminar on Robotics and AI for Second year and Third year students on 19th November, 2022

https://nmfdegree.edu.in/bscit-activities.php



The Department of B.Sc IT organised a webinar on "Roadmap to Web Development 2022".



The Department of B.Sc IT in association with Metx Robotics organised a webinar "Coding and Electronics" on 2nd January 2022.



The Department of B.Sc IT organised a webinar "Data Science" on 29th January, 2022



Category VII - Creating sense of social responsibility amongst students

Women Development Cell in Association with **Aadarsh Foundation** organized workshop for demonstrating making sanitary pads from cotton clothes.





Vaccination Drive for 15 TO 18 YEARS OLD CHILDREN

NSS unit of our college in association with MCGM conducted free Vaccination drive on Thursday 13th January 2022 FOR 15 TO 18 YEARS OLD CHILDREN





Contribution & Support in Appapada, Malad Fire Break
On Thursday, April 27, 2023, The NSS volunteers travelled to Appapada, where a fire
had broken out, to assess the situation.





Going Green - Paper Bag Distribution to Local Business Owner

NSS volunteers created paper bags, which they then delivered to local business owners around the college. This task was completed on Wednesday, April 12, 2023



Assistance in Ganapati Immersion Program



Assistance in Ganapati Immersion Program



Blood Donation Drive



Beach cleaning Drive at Juhu beach







NSS SHARE WITH CARE



ROAD SAFETY AWARENESS



Other Social Contributions made by students. https://nmfdegree.edu.in/nss.php

Faculty Development



International Level Online Faculty Development Programme - Pathway to Modern Accounting Era

Outcome

Students are industry ready and placed in different professions.

Mr. Sanket Pandit -

Bachelor of Arts in Multimedia and Mass Communication

Batch 2021-22

Cameraman and Assistant Director in industry

Mr. Pandit has directed - Marathi movie (chanda preeti cha) web series (cartel) mx player.. Video song (magna) ... Video song (mile ho tum hum ko) of Ms. Neha Kakkar.





Mr. Vaibhav Agarwal

Bachelor of Arts in Multimedia and Mass Communication

Batch 2021-22

Defence and Aerospace Journalist

Vaibhav Agrawal is a Defence and Aerospace Journalist with his articles/works published in various digital and print media platforms. He is an Anchor/Host and Correspondent associated with several News Media Organizations. Defence Correspondent, Frontier India



Mr. Kunal Naik

Bachelor of Arts in Multimedia and Mass Communication

Batch 2021-22

Assistant Talent Producer - Saregamapa Lil Champs

Also worked in Talent casting team of Sony Superstar Singer season 2, Zee tv/zee5 Dance with me, Sony Entertainment ke liye kuch bhi karega

https://www.instagram.com/reel/Cgo9Rq0lJ_T/?igshid=YmMyMTA2M2Y=

https://youtu.be/kXs9VfrXM2M



Mr. Harsh Jayantilal Degda,

Bachelor of Arts in Multimedia and Mass Communication

Batch 2021-22

Assistant Cameraman at Sharman Joshi Production House



Mr. Siddharth Khaire

Bachelor of Science in Computer Science

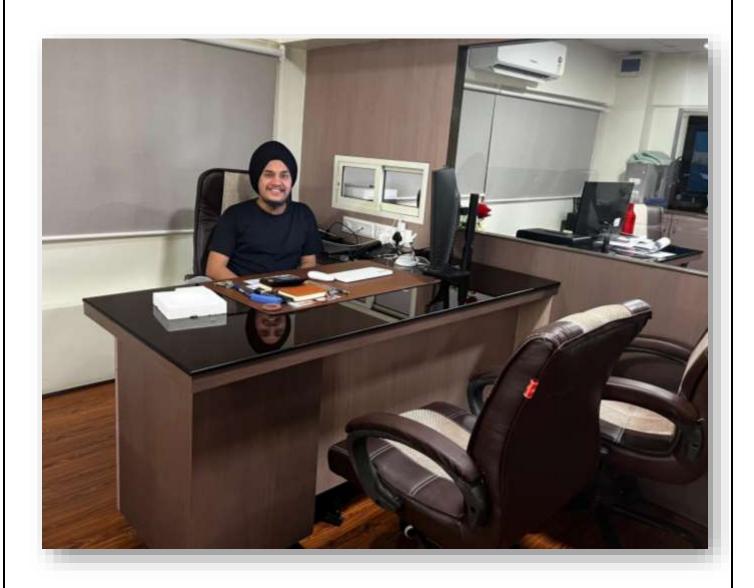
Batch 2019-20

Musician - Guinness World Record Holder





Mr. Charandeep Singh Bachelor of Science in Information Technology - Batch 2018-19 Properietor – Leens Technologies



Mr. Chandan Parida –Bachelor of Arts in Multimedia and Mass Communication

Winner of Open state Taekwondo Championship 2020,

(Gold Award for the performance)



Mr. Vatsal Nathwani

Bachelor Management Studies

Former journalist at News18 Viacom.

Director and Writer of Short film - Netflix

Name of the film: Doctor In Me

https://doctorinmefilm.in/the-team/



Mr. Vivek Ganpat Dangi

Bachelor of Commerce

Proprietor of CA Firm - VIVEK DANGI & Co.

Partner in CA firm - DTCO LLP



Mr. Amardeep Singh Natt

Bachelor of Commerce

Winner of Super Dance 3

Dancer and Choreographer of Super Dancer 4

(Fondly known as zindarobot)

Instagram Account: @zindarobot



